

No. C.31011/ 1/ A2/ 2025-O/o US(Vigilance)/1775
GOVERNMENT OF PUDUCHERRY
CONFIDENTIAL AND CABINET DEPARTMENT
(CHIEF VIGILANCE OFFICE)

Puducherry, dt. 08 MAY 2025

CIRCULAR

Sub: CVO – Central Vigilance Commission's instruction on timely finalisation of departmental proceedings – Communicated for strict compliance - Reg.

Ref: This Office's Circular of even no. dated 28.10.2021.

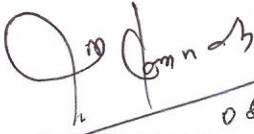
Reference is invited to this Office's Circular No. C.31011/4/A2/2023-CVO/2693 dated 28.10.2021 (copy enclosed), wherein the time line prescribed by the Central Vigilance Commission for action in disciplinary matters has been communicated for strict adherence.

2. During the review of pending disciplinary cases by the Chief Secretary -cum- Chief Vigilance Officer on 5.5.2025, it has been noticed that the disciplinary proceedings are pending for long time and not completed despite the lapse of time line.

3. It is hereby reiterated that the time line prescribed by the DOPT / CVC are to be followed by all concerned scrupulously without fail.

// By Order //

Encl: As stated?


(M. KANNAN)

UNDER SECRETARY TO GOVERNMENT

To

1. Commissioners -cum- Secretaries to Govt. / Secretary to Govt., Puducherry.
2. All Heads of Departments/ Boards/ Corporations, Puducherry.

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No. C.31011/11/2021-C.V.O. /2693
GOVERNMENT OF PUDUCHERRY
CONFIDENTIAL AND CABINET DEPARTMENT
(CHIEF VIGILANCE OFFICE)

Puducherry, dt. 28 OCT 2021

CIRCULAR

Sub: CVO - Central Vigilance Commission's instruction on timely finalisation of departmental proceedings - Communicated for strict compliance - Reg.


Ref: Central Vigilance Commission's Circular No. 19/09/21 dated 6.10.2021.

The Central Vigilance Commission vide their circular cited above, communicated the time limit prescribed for action in disciplinary matters where major penalty proceedings have been initiated / to be initiated. The time limit prescribed by the Commission is as under:-

S. No.	Stage of disciplinary action	Time Limit
1.	Issue of charges sheet to the stage of appointment of IO and PO	All the required actions may be completed within a period of 2 months from date of issue of first stage advice of the Commission.
2.	Conducting departmental inquiry and submission of report by the Inquiry Officer (I.O.)	The inquiry report should be submitted within 6 months from the date of appointment of inquiry officer.
3.	Overall additional time for all / any of the above stages of disciplinary proceedings, due to some unavoidable/unforeseen circumstances	In addition to the above time limit, a period of one month may be taken, if required.

2. The Disciplinary Authorities of this Administration are hereby instructed to strictly adhere to the time limit prescribed by the Commission for disciplinary proceedings. It is also instructed to ensure timely initiation and completion of the disciplinary proceedings and no undue delay takes place in disciplinary matters. Further, a quarterly report on the pending disciplinary proceedings initiated may be furnished to this Office, in the prescribed proforma enclosed herewith, on or before 12th November 2021, without fail.

// By Order //


(M. KANNAN) 2 F x 2)
UNDER SECRETARY TO GOVERNMENT

To

1. All Secretaries to Govt. of Puducherry, Chief Secretary, Puducherry.
2. All Heads of Departments/ Boards/ Corporations, Puducherry.